



QPSW Autumn Conference 30 October – 1 November 2015



Quaker Peace
& Social Witness

To Area Meeting Treasurers:

Members from your Area Meeting have been appointed to attend the Quaker Peace & Social Witness Autumn Conference 2015. This letter has been passed to you to request payment for their attendance.

The fee is £180 per person. This covers the cost of food and accommodation at Swanwick, plus part of the cost of organising the Conference. Please note that the AM is also responsible for travel expenses.

Please make your cheque payable to *Britain Yearly Meeting* and send it with the form below, by 11 September 2015, to Kristin Skarsholt at Friends House (address below).

Cancellations

After the closing date for bookings QPSW will be charged for any unused places and cannot afford to keep on empty places for late bookers. If necessary, a waiting list for cancellations will be operated. Please note that if cancellations are received after this date and we are unable to fill the place from our waiting list, your meeting will still need to meet the cost of the delegates fee. **You are therefore advised to consider insurance for cancellations**

To: Kristin Skarsholt
Events & Committee Services
Friends House
173-177 Euston Road
London NW1 2BJ

I enclose a cheque for £.....made payable to Britain Yearly Meeting for

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who is/are attending QPSW Autumn Conference 2015

I enclose a stamped addressed envelope for a receipt

Signed..... Treasurer ofAM